



U.S Small Business
Administration

800-827-5722 | www.sba.gov
Office | 409 3rd St, SW. | Washington DC 20416

06/09/2025

CHRISTOPHER JONES
TOP DOGS CONSULTING GROUP, LLC
5514 INDIANA AVE NEW PORT RICHEY, FL 34652

Dear CHRISTOPHER JONES,

Congratulations! I am pleased to inform you that TOP DOGS CONSULTING GROUP, LLC has been approved for the following U.S. Small Business Administration (SBA) certification(s):

- Veteran-Owned Small Business (VOSB)
- Service-Disabled Veteran-Owned Small Business (SDVOSB)

TOP DOGS CONSULTING GROUP, LLC is eligible for VOSB / SDVOSB contracts and will be identified as a certified VOSB / SDVOSB program participant in [DSBS](#) as of the date of this letter, **06/09/2025**.

To align with your existing certification, your effective date for recertification for all your SBA certifications is **06/09**. **Your first certification renewal will be due 6/9/2028.**

Responsibilities

The information below sets forth requirements related to your business' continued eligibility and its responsibilities as a certified program participant:

- **Reporting Changes:** You are required to notify SBA in writing of changes to your business that could affect its eligibility. Please refer to the attached supplemental pages for more details and examples.
- **System for Award Management (SAM.gov):** You must keep the business' SAM.gov profile records up-to-date and active for the business to receive benefits from our Programs (i.e., to be identified by contracting officers as eligible to be awarded small business set-aside contracts and to be paid under any such contracts). You must validate your business' SAM.gov information at least annually or your SAM.gov registration will become inactive. If you need assistance in updating the business' SAM.gov, please go to the SAM.gov Help Desk at <https://fsd.gov/fsd-gov/home.do>.

- **SBA's Dynamic Small Business Search (DSBS.gov):** A DSBS profile is automatically created when your SAM.gov registration has been fully validated and activated by [SAM.gov](https://sam.gov). Currently, you are not able to access the DSBS Supplemental Pages directly from [SAM.gov](https://sam.gov). Once your profile is active you will be able to add supplemental information to enhance your DSBS profile. If you need assistance in accessing and updating the business's [DSBS.gov](https://dsbs.gov) profile, instruction can be found at the [DSBS Wiki](https://dsbs.wiki) or please go to DSBS Support Portal at <https://sbaone.atlassian.net/servicedesk/customer/portal/8>.
- **Notices from SBA:** You are responsible for responding to notices from SBA, including but not limited to notices regarding certification renewals, eligibility reviews, protests, proposed decertification and termination actions, and recertification requirements. All SBA Programs send such notices to the business' email address listed in its MySBA Profile. If the business fails to respond to these notices, SBA will propose the business for decertification or termination and may subsequently decertify or terminate it from participation in SBA Programs. Therefore, it is critical that you keep the business' SAM.gov and MySBA profiles current, including listing an active email address for contacting the business, and check your email's SPAM folder to make sure that you are receiving emails from SBA.
- **Contracting Requirements:** You are required to comply with limitations on subcontracting requirements and nonmanufacturer rule when performing any small business set-aside contracts (see 13 CFR 125.6)

Resources and More Information

As a certified program participant, there are valuable free resources available to you, including:

- **SBA Resource Partners:** For general assistance on various topics, information on SBA programs, and upcoming small business events in your area. You can find your local resource partner by visiting: <https://www.sba.gov/tools/local-assistance>.
- The "Contract Opportunities" function in SAM.gov (<https://sam.gov/content/opportunities>) serves as a central listing for Federal procurement opportunities. Anyone interested in doing business with the government can use this system to search opportunities. In addition, the "Contract Data" function in SAM.gov (<https://sam.gov/content/contract-data>) is a database accessible to the public at no cost and you may use it to learn about contract awards to businesses in various socioeconomic categories.
- **SBA's Surety Bond Guarantee Program** helps small businesses establish or increase bonding capacity. Bond guarantees increase eligibility for contracts up to \$10M. Go to <http://www.sba.gov/osg> to find an SBA authorized agent.
- **APEX Accelerators** are an official government contracting resource for small businesses. Find your local APEX Accelerator for free government expertise related to contract opportunities by visiting our website: <https://www.apexaccelerators.us>.

Downloading Certification Icons

As a certified business participating in the program(s), you may [visit SBA's website](#) to download SBA-approved digital icons that indicate your certification status for use on your business' website, business cards, social media profiles, and in your capability statements and proposal bids. However, you **cannot** use the digital icon to express or imply endorsement of any goods, services, entities, or individuals. Thus, the digital icon **cannot** be used on a company's letterhead, marketing materials or advertising, paid or public service announcements, in traditional or digital format.

Misrepresentation

Any business found to have willfully misrepresented its certification status in obtaining an SBA program set-aside or sole source award may be subject to a range of civil and criminal penalties, treble damages under the False Claims Act, and/or suspension or debarment from federal contracting.

Next Steps

It is important that you review the attached supplemental pages carefully. These pages contain vital details about the program(s) you are now certified in, including period of eligibility, next steps, guidelines, and additional resources.

Our SBA team is here to support you and your business as you pursue new growth and build capacity. Please keep a copy of this letter to confirm TOP DOGS CONSULTING GROUP, LLC's continued program eligibility. Wishing you much success!

Sincerely,

Brittany Sickler
Deputy Associate Administrator of Certification Programs
Office of Certifications and Eligibility



All SBA programs and services are extended to the public on a nondiscriminatory basis.